

MEETING MINUTES
OFFENDER REGISTRATION WORKING GROUP

DATE: June 26, 2007

TIME: 1:00-4:00 PM

LOCATION: Douglas County Jail

Attendance:

David Hutchings, Special Agent in Charge, Kansas Bureau of Investigation (KBI)

Erik Wood, Manager, KBI Offender Registration Unit

Holly Baker, Senior Administrative Specialist, KBI Offender Registration Unit

Kyle Smith, Deputy Director, KBI

Kelly McPherron, Assistant Attorney General, KBI

Laura Graham, General Counsel, KBI

Amy Thiel, Wichita Parole, Kansas Department of Corrections (KDOC)

Melissa Purkeypile, Community Corrections

Mark Keating, Sex Offender Management Director, KDOC

Judy Hinman, Kansas Community Corrections (KSCC)

Loretta Wyrick-Severin, Kansas Methamphetamine Prevention Project

Erin Thompson, Deputy, Shawnee County Sheriff's Office (SNSO)

Angela Wilson, Assistant District Attorney, DGDA

Al W. Deathe, Sergeant, Douglas County Sheriff's Office (DGSO)

Jeff Duncan, Kansas Juvenile Justice Authority (JJA)

Chris Reece, Program Consultant, JJA

Minutes of the Meeting:

1. Erik introduced himself as the Manager of the Offender Registration Unit (ORU) and acting chairman of the committee. All others present introduced themselves.
2. Erik asked if there were any questions regarding the last meeting. There were no questions.
3. The ORWG Mission Statement was passed out and discussed. SAC Hutchings made a motion for the Mission Statement to focus on the correlation between the members of the ORWG. Kyle Smith seconded the motion. SAC Hutchings also made a motion to specify the involvement of the working group members to improve the system. Douglas County ADA Wilson made a motion to add the objectives of legislation, enforcement, and supervision. The committee agreed with the motions. Erik Wood will revise the Mission Statement and redistribute electronically.
4. Erik Wood explained the Regional Staff Assignment at the KBI's Offender Registration Unit (ORU). He explained the importance of having a liaison between the Sheriff's Office and the ORU. The state of Kansas is divided into four regions, and a Senior Administrative Specialist is assigned to each

region. Erik hopes this will give each Sheriff's Office one point of contact to serve the counties more efficiently.

5. Erik discussed the changes that will result from Senate Bill 204. On June 11, 2007 the ORU sent out "Notice to Registered Offenders" letters to all offenders explaining changes in the new law. Local agencies were also notified throughout the month of June. Four statutes were added in the new bill. NCIC validations were discussed by Erik. He explained that on July 1, 2007, the sheriff's offices would have access to the appropriate message keys. SAC Hutchings explained the reason for the NCIC being assigned to the Sheriff's Office. Legislators felt "in person" verification was important and would make the validations more accurate. Kansas Highway Patrol will do training on NCIC, if requested.
6. A major change affecting the KBI ORU is the removal of the 90-day registered offender verification forms. However, the ORU will send courtesy reminder letters to the offenders during the months they are required to register. The first courtesy mailing will be on July 1, 2007. The new forms created by the ORU were passed out and discussed. The Acknowledgment of the Offender on the back of the form was discussed, and changes to numbers 5 and 6 were explained. Dual registrants must register 3 times per year in the county they reside and the counties in which they work. Offenders must pay \$20 at each Sheriff's office.
7. Erik stated thus far, four regions have had training by the KBI ORU to explain the new laws and clarify others. The committee discussed who would benefit from training about the laws. ADA Wilson suggested the KBI ORU provide training at conferences for the Kansas County and District Attorneys Association (KCDAA). Kyle Smith suggested regional training for court services. Also, it was suggested the KBI ORU provide training at conferences which are already scheduled.
8. The KBI Offender Website will be fully compliant with the Adam Walsh Act by the end of 2007. The group discussed public notification and the importance of such information. The website will have an improved mapping feature funded by the government. In addition, the website will feature ways to obtain information regarding online identities.
9. Erik distributed handouts showing the new legislative changes. He explained his thoughts about adding transient laws for offenders. One possibility is to require transient offenders to report to the sheriff's office once every 30 days. The committee discussed more efficient ways to inform offenders of their duties to register. SAC Hutchings suggested registration upon conviction or adjudication, not upon release. Upon release, the offenders would re-register. This provision could be added to the law. Kyle Smith said he would prepare a draft to discuss at the next committee meeting.
10. The new KBI website should be up and running in September. It will be close to being compliant with the Adam Walsh Act. The criteria missing will be email and online identities. The committee does not agree with the addition of employee addresses. Erik will send out detailed information regarding the new website. Al Deathe had questions about adding the victim's date of birth

and gender to the website. These additions are not possible at this time because the Journal Entry and Complaint do not always include that information. SAC Hutchings suggested requiring the courts to add DOB and gender to the conviction information. The Committee seconded the request.

11. The next meeting will be held Tuesday, September 18, 2007 at 1:00 p.m. The location will be determined at a later date.
12. Some items that the group would like to discuss at the next meeting are:
 - Revised Mission Statement
13. Meeting Adjourned at 4 pm